



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**BORHOLLA COLLEGE**

**BORHOLLA, PO- BORHOLLA, DISTRICT- JORHAT PIN - 785631  
785631**

**[www.borhollacollege.edu.in](http://www.borhollacollege.edu.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Borholla College, the one and only higher educational institution of entire Borholla area, is situated at the centre of Borholla, approximately at a distance of about 40 kilometers south of Jorhat district headquarters. The college was established in the year of 1990 at the auspicious and graceful initiative of most of the public and academicians of greater Borholla area. The college started with an enrollment of 75 students and 21 permanent and temporary teachers; and at present it has an enrollment of 661 students in degree (only Arts) and PGDCA with 25 numbers of faculty members. After rendering its service towards uplifting the educational scenario of entire rural locality for a period of twenty three years, the college was finally provincialised in the year 2013. The dedication of the experienced teachers towards the upliftment of quality education among the student community has upgraded the college into a well-known position amongst the colleges affiliated to Dibrugarh University, Assam. In the year 2015 the college is included under section 2(f) and 12 (B) of the UGC Act 1956.

The locality of Borholla is rural, mostly with tea tribe and tribal population. The location of the college at the border area of Jorhat and Golaghat district adjoining to Naga Hills has been a positive aspect in providing educational opportunities to a large body of students of a vast area of Jorhat as well as some parts of Golaghat district with minimum educational cost. Over the years, the college has produced a greater number of human resources who have been providing their services to uplift the society as responsible citizens. At present college has a good pass percentage with sizable numbers of 1st class holders.

### Vision

**Vision:** Borholla College envisions establishing a creative ambiance for teaching learning process in the campus. It further envisages providing quality higher education to the rural youths in order to improve the human resources of the economically backward area and enabling them to serve the social needs with dedication.

### Mission

- To bring out all round development of the students and produce enlightened human resources in this large rural area.
- To improve learning environment so that students can promote positive ways of social interaction, self confidence, ability to exchange ideas and opinions with others, capacity to deal with multi-ethnic, multi-racial backgrounds and confidence that one can be of value to the community and in turn learn from it.
- The institution emphasizes on preparing the students according to the needs of the society and hence, evolving good and responsible citizens of the nation.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

The most important strength of the institution is its location at Assam and Nagaland border, as the one and only higher educational institution covering an extended area populated by underprivileged families from various ethnic communities. The institution provides opportunities to the underprivileged student community to fulfill their dreams of pursuing higher studies. Remarkably there is no higher educational institution within 20 kilometers radius of the college.

The teaching and non-teaching staffs are dedicated to their responsibilities towards the student community as well as the society with diverse ethnicity.

The IQAC of the institution is continuously involved to enhance quality education with the support of the institutional management as well as the stakeholders in formulating and implementing various policies.

The institution effectively implements the curriculum prescribed by the affiliating university.

Good co-operation and a harmonious relationship with the society.

There is a good relationship amongst the teachers, students and administrative staff of the institution.

Good performance of the students in academic as well as extra-curricular activities.

A good number of students of the College have achieved many awards in various events and sports organized at institutional, university, state and national level.

The institution has a good record of pass percentage of students in BA Final examination.

A fair amount of meritorious students get admitted in the college every year. 22 nos. of girl students awarded with Scooties under Dr. Banikanta Kakati Award provided by Government of Assam.

28 Nos of students got Ishan Uday Scholarship from UGC during the assessment period.

The institute has received permission from the affiliating University to introduce 12 Nos of Add - On courses from the next session.

### **Institutional Weakness**

Though the College was established in the year 1990, the financial liabilities are taken over by the Government of Assam from 2013 onwards only.

The financial limitations of the institution sometimes create problems in transforming the plans into a reality.

The existing infrastructural facility of the institution is not enough to support in overall development of the students.

The institution needs more faculty members in each department and due to limited funds of the institution cannot afford to spend in appointing part time teachers.

Limited ICT enabled academic infrastructure and well equipped laboratory.

The limited IT infrastructure of the locality strains the efficiency of the institution to use ICT facilities in a better way.

The college faces difficulties to collaborate with big firms and industries to carry out career oriented training programs and field visits due to its location disadvantages.

Some students of the institution often discontinue or drop out from their studies due to various reasons.

The institution is devoid of hostel facility especially for girls from far areas.

### **Institutional Opportunity**

The geographical location of the college provides numerous opportunities to the institution to communicate its vision and mission.

Borholla College is situated at the southeastern corner of Jorhat District adjoining to Assam – Nagaland border. The geographical location of the institution may provide an opportunity of enrolling inter-state students.

The faculty members may take advantage of research facilities provided by various funding agencies.

The infrastructural inadequacies can be done away with grants received from Government of Assam, RUSA, other stakeholders etc.

### **Institutional Challenge**

The increasing demand of vocational and skill-based courses may act as a threat to the college.

The college has certain limitations to open courses on the trending subjects.

The younger generation prefers to study in urban based educational institutions for future opportunities in career rather than to study in a college located at rural region.

As a single stream college i.e. Arts only, it would be very difficult to cope up with the NEP.

The issue of drop out students may raise challenges to the college.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Borholla College, Jorhat has a systematic procedure to analyse and effectively implement the curriculum objectives set by the Dibrugarh University, Assam.

- The IQAC monitors the curriculum planning of the college through **strategic plan, prospectus, university academic calendar, academic calendar of the college, academic plans of the departments etc.**
- **The institution prepares academic calendar of its own based on the academic calendar provided by its affiliated university.**
- The college has effectively implemented **Choice Based Credit System (CBCS)**
- There are **9 undergraduate programs** and **one post-graduate diploma** course.
- Students are informed about the **program and course outcomes** in the **Students Induction Program** and also highlighted in the **college website.**
- **IQAC conducts meeting at the beginning of each academic session in order to ensure the syllabi.**
- The curriculum has relevant, significant and multidimensional cross-cutting issues on **gender, human values, environment and sustainability.**
- The departments of the college also prepare course plans and regularly maintain **teachers' diary.**
- For effective and extensive curriculum delivery various measures such as **seminars, group discussions, workshops, special lectures, projects, educational tours, tutorials, micro- teachings** are organised.
- There is considerable use of **ICT methods** in teaching learning process.
- Provision of **remedial classes** is there for **slow learners**, while **advanced learners** are encouraged to learn through various self-learning online platforms.
- The college has implemented **Teacher-mentoring system** as a regular practice to monitor the academic issues of the students.
- The institution implements **a feedback system** in order to collect feedbacks from the students, teachers and alumni to find out errors in curriculum delivery. Collected feedbacks are analysed and appropriate actions are taken accordingly.
- Recently **12 Add-on/ Certificate Courses** are approved by the affiliating university in the current academic session.
- During pandemic, the college took considerable measures to ensure continuity of classes through online learning management system such as **Google Meet, Google Classroom, Zoom, Wise, WhatsApp, YouTube** etc. Students were provided enough **online study materials and books** during the pandemic period.
- During the pandemic period, along with online teachings, students were also **assessed online** through holding **online examinations.**

### Teaching-learning and Evaluation

- The admission process of the college is done **through website.**
- The **student enrolment percentage of last five years is 86.4**
- **Percentage of seats filled against reserved for various categories as per Assam Govt. norms is 82.4**
- **Percentage of full time teachers with NET/SLET/PH.D is 32.8**
- **2 full time faculty members were awarded Ph. D** during the assessment period and **3 faculty members are currently pursuing Ph. D.**
- **Percentage of full time teachers against sanctioned post for the last five years is quite high i.e. 96.15**
- In order to deliver the course content and evaluation purpose, the faculty members of the college use **Google forms, Google quiz, Google meet, Google sheets, Zoom platforms etc. and supplies enough e-resources.**
- **Student centric methods such as experiential learning like field study, project work and also participative learning and problem solving methodologies using ICT tools are used such as power-**

**point presentation, usage of updated software.**

- The internal/external assessment system of the college is transparent. Sessional examinations are conducted within the decided time frame and marks are notified in notice boards. If any grievance is raised, the problem is resolved within a short span of time.
- Program Outcome and Course Outcome of all programs offered by the institution are not only explained to the students at the beginning of each academic session, but also its attainment is evaluated at the end of the session. Besides POs and COs are displayed in the college website.
- Slow learners are provided **remedial classes** while advanced learners are encouraged to use online learning platforms.
- The internal assessment of the students are done based on **students' attendance, two Sessional examinations, home assignments, group discussions, seminar presentation by the students etc.**
- **The student: teacher ratio is 26:6**
- **Average pass percentage of the students during the last five years is 93.66**

**Research, Innovations and Extension**

- **19 seminars, workshops and lecture series** were organised during the last five years.
- The college publish bi - annual college magazine regularly.
- All the Departments including the Central Library contribute to the literary need of the students through individual Wall Magazines.
- Three Departments i.e. Department of Assamese, Department of Sociology and Department of Political Science publish Departmental mouthpiece regularly for the holistic development of the students.
- **21 extension and outreach programs** were conducted by NSS, Women Cell, Teachers' Unit IQAC, Students' Union, various departments of the college during the assessment program.
- The faculties have published **5 research articles in UGC CARE listed journals** and **45 papers in edited books with ISBN numbers.**
- The college has **total 25 nos. of functional MoUs / collaboration/ linkages** with reputed institutions.
- **A research oriented edited book with ISBN**, published by the teachers unit of the college; **two books with syllabus oriented course materials; chapters for books on course material** and **three individual anthologies of poetry** have been published during the assessment period.
- The institute has carried out various extension activities and received appreciation from different Government departments and school organizations like E&ICT Academy, IIT Guwahati, Borholla Community Health Centre under Ministry of Health and family Welfare, Government of Assam, Borholla Government Junior Basic School, Borholla Higher Secondary school etc.

**Infrastructure and Learning Resources**

- **The college has 14 nos. of classrooms out of which 5 nos. are equipped with projector facilities. Besides the college has 01 mobile projector.**
- **There are 3 nos. of laboratories.**
- **The college organizes different cultural activities focusing on diverse folk culture in different occasions.**
- **Every year the college celebrates yoga day.**
- **The percentage of expenditure, excluding salary, for infrastructure augmentation during the last five years is 27.81**

- The college is located in **4.5 acres (1282 sq. meter)** campus.
- **Total built up area of the college 1282 square meter.**
  
- **The college has 1 temporary auditorium.**
- The college has **27 computers and 01 laptop; and the student: computer ratio is 23.75**
- The college has **one (1) internet service provider, BSNL Fibernet over 10 mbps. with Wi-Fi facility in prime locations.**
- **The college has five (5) building blocks which contain Administrative cum Central Library Block, Old Building, New Building, Girls' Common Room and Canteen.**
  
- The Central Library has a total area of **2094 square feet** with **7208 printed books, 3 printed journals, 3 magazines, 6000+ e-journals, 1,99,500+ e-books under N-LIST and 6,00,000 e-books through NDJ.** The library is an automated one with the leading **software SOUL 2.0 provided by INFLIBNET** centre.
- The library expense for purchasing books and journals in the last financial year is 1.17 lakhs.
- 22.43% of expenditure incurred on maintenance of infrastructure (physical and academic support) during the last five years.
- The library functions **from 9 AM to 4 PM and per day usage of library is 35.48 in last year.**

## Student Support and Progression

The college takes every possible initiative to provide a welfare support-system for all round development of the students.

- 94.13% of students are benefitted by scholarships and freeships provided by the govt. and non-govt. agencies.
- The college with the help of different wings organizes various capacity building and skill enhancement programs during last five years.
- 48.30% of students are benefitted by guidance for competitive examinations and career counselling offered by the institution during the assessment period.
- The college emphasizes and encourages the student representation as well as engagement in administrative, co-curricular and extra-curricular activities.
  
- The college has an autonomous **students union**. The members of the union body are incorporated into various cells and committees of the college.
- The college has adopted zero tolerance policy for ragging and sexual harassment.
- An effective **grievance redressal cell** mechanism is followed by the college
- The college has a **Career Counselling Cell** that organizes various career oriented programs in order to guide the students in choosing a suitable career.
- The college has recently been approved by its affiliating university for introducing **12 add on** certificate courses from the current academic session.
- **Borholla College Alumni Association** is a body of the institution with its own guidelines. The initial procedures for the registration at local administrative level have already been completed.

## Governance, Leadership and Management

- The governance and leadership is in accordance with vision and mission of the institution.
- The academic and administrative framework of the institution is based on decentralization and participative management.
- The Governing Body is the apex body of the college representative from the state government, affiliating university, teaching and non-teaching staff and other stake holders.
- IQAC has representatives from the governing body, teaching and non-teaching staff, guardian and other stake-holders.
- The institution has well-defined policies for conducting the administrative, academic and other activities.
- The authority has formed various committees to perform the administrative and academic aspects of the institution in a collaborative way.
- The organizational structure of the college is based on governing body, Principal, Vice Principal, Academic Vice Principal, Head of Departments, faculty members, Librarians, administrative staffs, and followed by grade iv staff.
- E-Governance is partially implemented in the college and process is going on to implement it fully.
- The percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years is 91.24.
- The college has performance evaluative system which includes teachers' performance records through students' feedback.
- The college has undertaken several professional development programs both in academic and administrative arena.
- The college conducts the internal audit every year through registered firm. The college has already applied for external audit to the Accountant General (Audit), Assam and they intimated on 05/04/2022, that they will verify the accounts during the financial year 2022-23.
- Due to effective initiative of IQAC, some classrooms are availed with projector facilities, library has been automated and the institution has been registered under AISHE portal as well as the departments have signed MoUs with other institutions for faculty and student exchange etc.
- The college receives grants in aid from the state government during the assessment periods.

## Institutional Values and Best Practices

Borholla College distinguishes itself by focusing on the holistic development of the students. The college gives comprehensive education along with social sensibility to the students to make them responsible citizens. With disciplined and safe environment, the college is an asset to the Assam and Nagaland border area of Jorhat District. Since its inception in 1990, Borholla College has been running co-education and does not permit gender insensitivity. Gender equality is promoted by organizing various sensitization programmes which are organized by IQAC, Women Cell and different Departments. The college has brought the entire campus under CCTV surveillance. It has a common room for girls. The college makes sustained efforts to maintain environmental consciousness. Initiatives like say no to single use plastic, E - Waste management, solid and liquid waste management help in making the campus eco friendly. A bore well, traditional bund and rain water harvesting initiatives are available in the campus. The use of LED bulbs in the entire campus minimizes the energy consumption. As a measure for alternate energy source two solar street lights have been installed recently. The entrance pathway is pedestrian friendly and entry of automobile is restricted from a particular point. The different wings of college including NSS and Eco Club organize plantation drives, cleanliness drives



in and outside the college campus. The green area available in the college is maintained well. The ground floors of the college buildings are divyangjan friendly with ramps. Borholla College provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. Most of the days of State, Regional, National and International importance are celebrated in the college. Different programmes and events are organized to commemorate all these days. The students are empowered by various curricular and co curricular activities. They are also instilled with moral and ethical values. Under the best practice 1, the college has tried to transform the Central Library to knowledge hub. Besides this, the college has a Cloth Bank under best practice 2 to express its social responsibility towards the poor and needy people of the society.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BORHOLLA COLLEGE
Address	BORHOLLA, PO- BORHOLLA, DISTRICT- JORHAT PIN - 785631
City	JORHAT
State	Assam
Pin	785631
Website	<a href="http://www.borhollacollege.edu.in">www.borhollacollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Bornali Kalita	03771-291074	9101835608	-	borhollacollege1990@gmail.com
IQAC / CIQA coordinator	Rana Bora	-	7896518625	-	iqacborhollacollege20@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	17-11-2015	<a href="#">View Document</a>
12B of UGC	17-11-2015	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	BORHOLLA, PO-BORHOLLA, DISTRICT-JORHAT PIN - 785631	Rural	4.5	1282

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese	36	HSSLC	Assamese	50	49
UG	BA,Economics	36	HSSLC	English + Assamese	52	52
UG	BA,Education	36	HSSLC	English + Assamese	50	47
UG	BA,English	36	HSSLC	English	30	7
UG	BA,Geography	36	HSSLC	English + Assamese	53	53
UG	BA,History	36	HSSLC	English + Assamese	50	49
UG	BA,Political Science	36	HSSLC	English + Assamese	53	53
UG	BA,Sociology	36	HSSLC	English + Assamese	50	45
UG	BA,B A General	36	HSSLC	English + Assamese	62	0
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	Any Graduate	English + Assamese	30	5

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				25			
Recruited	0	0	0	0	0	0	0	0	6	18	0	24
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				9
Recruited	6	2	0	8
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	6	19	0	25
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	174	0	0	0	174
	Female	181	0	0	0	181
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	3	0	0	0	3
	Female	2	0	0	0	2
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	14	12	7	9	
	Female	6	7	8	11	
	Others	0	0	0	0	
ST	Male	31	46	30	32	
	Female	57	49	32	49	
	Others	0	0	0	0	
OBC	Male	138	118	119	119	
	Female	176	123	116	120	
	Others	0	0	0	0	
General	Male	13	8	7	10	
	Female	15	6	10	19	
	Others	0	0	0	0	
Others	Male	0	0	0	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		450	369	329	369	



**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	<p>The Vision of National Education Policy, to provide high quality education for developing human resources in our nation as global citizens, is a very good initiative. Being an affiliated college, our course structure and the content for pedagogical transaction is designed by the parent university that is Dibrugarh University. The policy makers of our country are carving out the way for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in 21st century. A discussion among the faculty members of the institution were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Faculty members are also encouraged to participate in the events that focus and discuss NEP and its different parameters. We will get a comprehensive and clear idea about it when the University will provide us guidelines in that direction. Still we fear that inadequate infrastructure and lack of faculty members in our institution may create some obstacles in implementing proposed curriculum with multidisciplinary and interdisciplinary approach as proposed in NEP. We welcome the change and constituted an institution level committee for look into the matter and prepare policies for implementing NEP in our institution.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credits (ABC) is a virtual /digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. The preparedness of our institution in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and other higher authority concerned. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created. We will get more clarity regarding this once we receive specific guidelines for that.</p>

<p>3. Skill development:</p>	<p>It is the need of the hour to produce young Generation obtaining degrees in their choice of Subjects and additional skill course that will help them to start their own entrepreneurship after leaving the college. It is expected that a graduate from the college will become a job provider than a job seeker. As an affiliated college we are providing skill based courses as designed by the affiliating university in different semesters. Recently we have added PGDCA Course for imparting computer skill to the graduates from our institution as well as to the Graduates of the locality. Apart from usual skill based curriculum from parent university, the institution has plan for introducing new need based skill enhancement courses considering the priority of the stakeholders of the institution.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The NEP seeks to instill in students a rootedness and pride in India and its rich, diverse, ancient and modern culture and knowledge systems and traditions. Integration of Indian Knowledge System on the basis of the syllabus provided by the University in UG courses is already there in the institution. The college ensures it by offering MIL (Modern Indian Languages) and other core courses as per CBCS scheme set up by the parent university. Assamese is offered to students as core subject. The students can have some outlook about Sanskrit and other traditional languages in India when they offer Assamese and English as Honours subject. Besides this all the subjects like Education, Economics, Geography, History, Political Science, and Sociology offer various papers both in Honours and Non Honours programs that inculcate traditional knowledge system of India, economic history of India, sense of national integration, the socio cultural setup of Indian society, love for art, culture and civic sense among the student community. The faculty of the institution is very much aware about online and blended learning which is a mandatory criterion in present day scenario. Once the NEP is implemented fully in the affiliated Colleges under Dibrugarh University, we shall encourage the students to undertake such type of online courses that deal with Indian Knowledge Systems as mentioned in the policy document of NEP. We also have plan for conducting such type of MOOC courses considering the need of the student community and with the</p>

	support of the parent University and other national and state level agencies and institutions.
5. Focus on Outcome based education (OBE):	The objectives set out in the NEP on Outcome Based Education are competency, standard, benchmark and attainment of target. In addition to these, the OBE incorporates three elements – theory of education, a systematic structure of education and a specific approach to instructional practice. As an affiliated College we follow the course curriculum as designed by the affiliating University and Borholla College is prepared to fulfill the objectives of OBE and achieve the targeted outcome as per the structural curriculum provided by the University.
6. Distance education/online education:	The NEP 2020 has a special focus on quality Distance education. Borholla College is currently running a distance learning study centre of DODL, Dibrugarh University which offers BA program. Many students of this rural area are benefitted by this facility, particularly those who are unable to enroll themselves as regular students. The institute is prepared to offer more such type of distance learning programs within the parameters of NEP. Imparting knowledge on the basis of the current syllabus during the pandemic was aptly done by the institution through online mode. With the limited infrastructure for online teaching, the faculty members delivered their service aptly. The learners have experienced the online mode of teaching learning process provided through different software and apps. The institute even conducted online examination procedures following the guidelines of the affiliating University. The process is still going on in the institute. The faculty members are very much aware about the blended learning. As institute's preparedness for NEP, we are trying to increase the infrastructure for online delivery of classes as well as administrative reforms. Recently the institute has implemented the Enterprise Resource Planning (ERP) system. It is expected that it will increase the efficiency of delivery of classes in a digitized manner.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been	The Electoral Literacy Club of the institution was set
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set up in the College?	up in the year 2020. the Nodal Officer of ELCs of Titabar is also the coordinator of the ELC of the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Coordinator of ELC of the institution is Mr. Marajul Hussain Bordoloi, Assistant Professor in the Department of Political Science. All the students are the members. The ELC has performed various programs for the electoral literacy which is self-explanatory regarding the existence of the ELC in the college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Coordinator was duly trained by the Election Commission. He through the ELC of the college encourages the new comers to enroll their names in the voter register. In the eve of every election after its inception the ELC organizes special campaign like voters' awareness program, systematic voters' Educational and Electoral Participation Program (SVEEP). In every year, the ELC organizes various programs on 25th January to celebrate National Voters' Day. Through this it tries to encourage the existing and promising young voters of the institution and nearby areas.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	As a nodal officer of ELCs under Titabar subdivision, the coordinator of the institution is invited to various awareness drives organized by different institutions. the college also makes all the necessary arrangements for such type of awareness programs.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	As an undergraduate institute, students who attain 18 years or above are admitted each academic session. The ELC of the institution takes special drive to encourage the young voters to enroll themselves in the register of voters. For the purpose required forms are issued to the students with the help of the district administration. The proper guidance regarding the matter is provided to the students.

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
665	692	789	915	860

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	25

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
52.76	77.54	51.95	65.68	36.08



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

##### Response:

- 1.The institution strictly follows the college routine.
- 2.The department arranges tutorial class, remedial class, takes seminar, group discussion for the improvement of the students.
- 3.For effective delivery of curriculum there is modern audio visual provision.
- 4.The institution provides computer lab and E-Library facility for browsing course and curriculum related information with limited wifi facility.
- 5.Faculty members counsel the student frequently regarding the reference book, rules and regulation under semester system.
- 6.The departments prepare departmental class routine in consultation with the HOD.
- 7.The library equipped with number of books to fulfill the students lack.
- 8.The Principal and IQAC monitor the ongoing process at regular intervals.
- 9.The institution follows the academic calendar of the University.
- 10.Faculty member use ICT tools.
- 11.A Few departments make field study and Educational trip in according with curriculum.
- 12.During the pandemic period the faculty members use different online platform to deliver curriculum like Zoom, Google met, YouTube, Whatsapp etc.
- 13.The institute prepares academic calendar following the academic calendar provided by the affiliating university. The academic calendar is displayed in the website of the institution and distributed among the students and teachers in hard copies.
- 14.As an affiliated College under Dibrugarh University the institution has little scope to attaché academic calendar of the university and follows the same and implements it accordingly. As per evaluation of the students are concerned the institution constitutes Sessional examination, classroom attendance, seminar, group discussion and assignments. The evaluation is conveyed to the students through notification.
- 15.Regarding the designing the structure of the course curriculum is concerned, the university is the apex body and the affiliated college has little scope to alter the same. However in respect of question paper setting, the university reserves the right of 80% and the remaining 20% is conducted by the institution through internal examination. The institution ensures that 20% acquired through 5% from 1st Sessional, 5% from 2nd Sessional examination, 5% from students attendance and 5% from seminar/Group discussion/Assignment etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

**Response:** 12

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

**Response:** 0

#### 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Response:**

As per the Syllabus laid down by the university the institution implements different crosscutting issue like Gender Environment and Sustainability Human values and professional ethics.



Following Courses in the different department meets the above crosscutting issue through curriculum.

1. In the department of Assamese in BA 5th Semester (Major) the Drama ‘Rupalim’ teaches human values and ethics.
2. In the department of Economics In the department of Economics in B.A. 6th sem. Honours two courses such as ‘ Environmental Economics’ and ‘ Economics of Health and Education ‘ , and one more course in 3rd sem. .(Generic Elective) entitled Environmental Economics deal with various issues such as environment and sustainability in context to economics.
3. In the department of Education in BA 2nd Semester (Generic Elective), 6th Semester (Honours) and 6th Semester DSC, 6th Semester (Non-Honours) the course Gender and Education fulfil the issue of Gender.
4. In the department of English In English B.A. Program, some courses such as ‘Women’s Writing’ (5th sem. Honors), ‘Indian Classical Literature’ (1st sem. Honours), Skill Enhancement course on Soft skill are provided which deal with issues like gender, human values, professional ethics etc.
5. In the department of Geography in BA 1st Semester (Honours), 4th Semester(Honours), 6th Semester (Honours) 3rd Semester (Generic Elective), 4th Semester (DSC), 5th Semester (Generic Elective) address different environmental issue through Climatology, Environmental Geography, Disaster Management, Disaster Management through project work, Climate Change, Disaster risk reduction etc.
6. In the department of History Department of History incorporates with some cross- cutting issues, like gender, environmental history, human values etc. in courses such as ‘ Women in Indian History’(5th sem. Honours),’ Environmental History’(6th sem. Honours), ‘ Social Formation and Cultural Pattern of Medieval World(1st sem. Honours).
7. In the department of Political Science in BA 6th Semester (Major) Women’s Studies, 2nd Semester (Generic Elective, CBCS), Feminism in 6th Semester (Generic Elective, Non-Honours), Human Right & Gender issues meets the above crosscutting issues.
8. In the department of Sociology in BA 4th Semester (Non-Honours) the course ‘Gender and Sexuality’, 4th Semester (Generic, Honours) Gender and Violence address the crosscutting issues.

Apart from the above courses there is a separate common course in BA 2nd Semester (CBCS) ‘Environmental Studies’ which fulfills the environmental issues. Most of the papers deal with professional values for the holistic development of the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 7.97

#### 1.3.2.1 Number of students undertaking project work/field work / internships

**Response:** 53

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)</b></p> <p><b>Response: Yes</b></p>	
<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 86.4

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
369	329	369	450	427

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
450	450	450	450	450

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 99.73

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
150	148	150	150	150

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
150	150	150	150	150

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 26.6

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

- The college employs various methods for all round development of the students. The college incorporates student centric methods, such as experimental learning, participative learning and problem solving methodology for enhancing learning experiences or to make the teaching-learning process more effective.
- Most of the departments of the institution have organized slum visits to gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in slum areas. Students also prepare report with actual database.
- The department of education, Geography and computer Science has regularly provides experimental learning by means of psychological and laboratory practical, teaching practices and field work etc.
- All the departments of the institution has organized departmental excursion every academic year under the guidance of the faculty members of the respective departments.
- Various departmental seminars, workshops, group discussions, debating competitions, essay competitions etc. are frequently organized by all the departments of the institution as part of participating learning.
- The institution has also well equipped ICT enable classrooms with overhead projector. The faculty members are used power point presentations in delivering lectures in the classroom. They also provide teaching materials through Google classroom, whatsapp and online access to facilitate participating learning.
- Students prepare Seminar papers and home assignments for their academic purpose. They are also encouraging to reads various articles, reference books by their Mentors and then to analysed it. In this way they get an opportunity to conceptualize the theoretical aspects.

- Extension lectures on some important topics are also organized by different departments of the institutions for faculty members as well as for the students which provides an opportunity to interact with Resource person.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 96.15

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
26	26	26	26	26

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 27.2

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	1	8	8	8

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

The institute smoothly conducts continuous evaluation system for the students to understand the level of their learning and progress. Academic calendar is published every year in advance so that the students can prepare by themselves for internal evaluation system. Two sessional examinations per semester are conducted by the institution for the Major/Honours and Non Major/Non Honours courses as per the guideline of Dibrugarh University. The institution conducts fair examinations providing strict vigilance along with a transparent system of marking. To conduct sessional examination, an examination Committee is formed by the Principal to monitor the whole process of examination including paper setting, seat planning and employing invigilators. Advance notice and examination programme is hanged in the college notice board at least 10 days before the scheduled examinations and students get sufficient time for preparation. The accessed answer scripts are shown to the students to understand their loopholes and clarification of their doubts regarding any question or answer. The marks of the sessional examinations are displayed in the notice board of the departments and even in website also. If any discrepancy found in the marking system the concern student can claim his/ her grievance over the matter to the HOD of the related Department and accordingly and takes step to meet the grievance. Thus students are made aware of their progress. In this regard if a student remain absent in the sessional examination he or she is given the opportunity to appear the examination by the respective department.

Besides the sessional examinations, at the end of the semester generally after completion of the syllabus a student seminar is organized by the departments to access the learning level of the student as well as to assess their writing skill and research ability. Alternatively students are given home assignments for submission at the end of the semester on various themes selected by the faculty of the department and students are divided in different groups for discussion on the themes.

Attendance is also considered as important criteria for continuous internal evaluation. The attendance of the students is taken into account at the end of the semester in connection with their subsequent appearing in the examination as well as internal marking system.

Thus the institute makes continuous evaluation of all the students on the basis of sessional examination, seminar, assignment, group discussion and attendance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

The students can choose their course of study from the subjects offered by the institute. Once students get admission, the college ensures that a proper introduction program is organized. The various departments of the college are entrusted with the responsibility of familiarizing the course outcomes to the students of their respective departments. Once the admissions are completed and classes are ready to commence the introduction program takes place under the guidance of the Principal. Within a few days of the commencement of the classes, the teachers introduce the learners to the aims, objectives, and expected course outcomes of the programmes. POs are clearly specified in the syllabus prescribed by the University and communicated to the students by the teachers. This is done by conducting departmental meetings in which discussions regarding the assignment of courses to each teacher of respective departments take place well ahead of the commencement of the classes. The same is widely propagated and publicized among the students in the introduction ceremony and in the classrooms within the first few days of the starting of the new batches. It is even reflected in the prospectus and college website. In addition a general parent teacher meeting with the presence of the students is arranged at the starting of the classes of each semester and the process continues throughout the session. Therefore, Borholla College is proud to affirm that all the stakeholders - teachers, parents and students are aware of the stated programmes and course outcomes of these programmes offered by the institution under the guidelines of its affiliating University.

The POs & PSOs are evaluated through the COs using direct assessment tools namely Internal and External Examination results. The Internal Assessment Examination is conducted for 20% marks in every semester and the rest 80% is evaluated in End Semester Examination. In Internal Assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work etc. suitable to the courses are employed. Setting of question papers and evaluation of answer scripts are done by the respective teachers of each course. The marks are displayed in the notice boards of the respective departments. Before the End Semester Examination begins, the marks are submitted to the University in proper format.

The End Semester Examination is conducted by the affiliating University carrying 80% Marks in each course of a Semester covering entire syllabus. It is conducted by the University and the Controller of Examinations of the University makes necessary arrangements for notifying the dates and other procedures. The end semester examinations of all practical courses are conducted by a Board of Examiners consisting of the internal examiner (the concerned course teachers) and an external examiner appointed by the Controller of Examinations. The faculty members try their level best with the facilities provided by the College to make the students well verse in their respective subjects and expect that they come out with good results. Those students with back papers are identified and given all the supports for their advancement.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2 Pass percentage of Students during last five years

**Response:** 93.66

#### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
188	193	169	169	152

#### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
191	200	198	181	160

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.68

File Description	Document
Upload database of all students on roll	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

The institution emphasizes on creating an ecosystem with innovation by transferring knowledge. The Teachers Unit of the institution published an edited book with ISBN in 2020 entitled *Land and People: Chapters from North East India* with 28 research papers by the contribution of noted academicians. Six faculty members of the institution published ISBN books and chapters related to course material. There are total seven publications in both the categories. The institution also publishes a college magazine bi-annually entitled "Borholla College Magazine" that has been a platform not only for the student community but also for the teachers who contribute numerous thought-provoking writings in order to disseminate knowledge to knowledge seekers. The department of Assamese, political science and department of Sociology of the institution also publish departmental magazine annually entitled Anajori, Clarion Call and Samanya respectively. Besides, the departmental wall-magazines of each department of the institution have been instrumental in initiating, and extending an innovative environment as well.

**File Description**

**Document**

Upload Additional information

[View Document](#)

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years****Response:** 19**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	10	1	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3 Research Publications and Awards****3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0.2**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	1	1	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.8

### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	26	6	6	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

#### Response:

\* The IQAC in collaboration with all the wings of the institution organizes various extension activities throughout all the academic sessions. These activities include environmental awareness programmes, cleanliness drives, eradication of superstition, development of scientific temper, community plantation programmes, awareness program on safe drinking water, Covid- 19 awareness programmes etc.

\*N.S.S Unit of the college has organized different programmes from 2016 onwards such as ,A programme on Disaster Management, Swach Bharat Abhiyan, National Youth day etc.

\*The Women Cell of the college has organized various programs such as free health check-up camp for women in collaboration with Chitraklekha Self-help group. Every year International women day is celebrated by the women cell and arrange different programmes on this occasion like- street play, talk on women rights, talk on Gender discrimination as well as women empowerment etc. International webinar on “ How to stop heart attack?” on 8th August 2021, One week Faculty Development program during 31st may to 5th June in collaboration with ICT, IIT Guwahati on E-Learning Platform, organized a health awareness program for children and women on 15th Nov.2021 in collaboration with Sarukachari LP school etc.

\*The Teacher Unit of the college organizes different extension activities like flood relief programme, donations and assistance for the treatment of needy students, awareness programmes against covid 19 in the villages of Borholla area. The teachers also take various classes in the nearby schools for the upliftment of the students.

\* The Central Library of the college has organized three national and one international webinar during the pandemic period and it organizes Book Fairs, book donation camps etc.

\* The institute has a Cloth Bank through which it provides clothes and other materials for the poor and

needy people of the society as a sign of social responsibility.

\* The College has an “Eco Club” under Ministry of Environment. It has organized plantation drives, cleanliness drives, and tour to the natural areas as a sign of its responsibility towards the sustainable development of the environment.

\* All the departments of the College organize various programmes for the holistic development of the students as well as to aware the students regarding their responsibilities towards the society. The faculty members of the Departments conducted classes in the nearby feather schools as a sign of their responsibilities towards the students of the locality. During the pandemic most of the Departments of the institution in collaboration with the IQAC conducted various webinars, workshops, awareness drives and other extension activities.

\* The College has a unit with the title Borholla College Sakha Sahitya Sabha under Axom Sahitya Sabha, the greatest Literary Organization Of Assam. Under the aegis of this Unit various extension activities were performed during the last academic sessions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

The institute has carried out various extension activities through IQAC and different wings during the assessment period. It is a continuous process. Various Government departments and school organizations of nearby areas provided collaboration and recognition for the different activities of the institution. Such type of collaborative and extension activities include Computer Literacy Programme, environmental awareness programmes, cleanliness drives, health camps, flood relief camps, eye camp, menstruation hygiene camp, world literacy day, National Education Day, World Storey Telling Day, National Science Day, World Water day, World Literacy day etc. The Government Organizations from which we receive the recognition letters are include E& ICT Academy, IIT, Guwahati, Borholla Community Health Centre under Ministry of Health and Family Welfare, Government of Assam, Borholla Government Junior Basic School, Borholla Higher Secondary School, Ekarani Krishipradhan Karikari High School, Borholla Bagan L.P School etc. The institute has future positive plans for such type of extension activities and expect and expect positive support and approach from all concerned.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response: 21**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	8	2	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response: 24**

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

##### Physical Facilities

As the College is in a growing stage, it has limited physical infrastructural facilities which include classrooms, laboratories, halls, auditorium (temporary), library, departmental common rooms for teachers, playgrounds, canteen, parking area, teachers' common room, girls' common room, toilet blocks for both students (girls and boys) and teachers etc. The College comprises three buildings such as Old Building, New Building, Administrative cum Library Building. There are total 14 classrooms, out of which 5 classrooms are with projector facilities. There are 8 departmental common rooms for teachers and one common room for teachers which is used to hold various meetings. There are three laboratories such as Computer Lab, Lab for Geography and Education Department. One room is allotted for IQAC, and one room is facilitated for guests as guest cum rest room. Besides, there is one Girls' Common Room, one Canteen, one temporary auditorium of the institution. Institutional administrative building is well furnished, and there is a digitally equipped well spacious library with 7,208 books, 06 Journals and Magazines and 05 Newspapers. The central library has e-resources subscription; 1,99,500 under NLIST and 6,00,000 e-books through NDL. Besides 8 departments of the institution have their own departmental libraries. There is a Student Parking Stand as well as a Cycle Stand for the students. Besides the institution possesses one 30 KV Generator for interrupted power supply.

##### ICT Facilities:

The institution has ICT facilities such as sizable nos. of computers, 05 nos. of printers. CCTVs are installed in the classrooms as well as in the entrances. To improve internet connectivity in the campus, the college has installed BSNL FIBRE network and hence, the campus is Wi-Fi enabled to access the Internet and intranet facilities. The institution does not have fully equipped digital classrooms, but five classrooms are equipped with projector facilities.

##### Sports Facilities:

The college has a spacious ground and college authority has provided various sports facilities to the students i.e. Shot put Nos, Discus Throw, Javelin Throw, Cricket Bat, Football, Volleyball, Badminton, Carom, Chess and many more. The college has permanent volleyball and badminton courts. The college also offers sports facilities such as weight lifting, long jump, high jump, athletics etc.

##### Cultural Activities-

The cultural activities include Dance, Music, Theatre, Fine Arts, Literary events etc. Students' Union organizes cultural activities in various events like college week, freshman social, parting social, Teachers' Day, Saraswati Puja etc. The college has two halls which are used as auditorium for the time being to perform different cultural activities. If necessary arises, the authority arrange open stage for such type of

programmes. The college encourages the students to participate in different cultural activities not only at the institutional level but also in inter-college, state cum national level. The college organizes workshops on Bihu, Satriya, Jhumur and different folklores and cultural processions focusing on the cultural diversity of India.

The college does not have a designated Yoga centre. We arrange international Yoga Day every year on 21st June.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 27.81

##### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
23.22	29.27	24.27	2.21	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**

**Response:**

## Library Automation

The central library of Borholla College is automated by using SOUL 2.0 Integrated Library Management Software (ILMS) designed and developed by the INFLIBNET Centre.

## ILMS SOUL

- Name of the software used: SOUL (Software for University/ College Library).
- Automated
- Server version- 2.0
- Year of automation: May, 2018

## Modules used in the Library-

The Library used following modules of SOUL 2.0 for library automation process-

- Catalogue Module - Database of Books has been creating by using Catalogue Module.
  - Circulation Module – Major functions of Circulation Module used by the library are- Membership, Transaction, Overdue Charges, Search Status, Book Bank issue, Customize member Card, Stock verification, Report generation based on the various requirements, Import members from Excel worksheet
- Online Public Access Catalogue (OPAC) - By using OPAC Module, the library facilitates the browsing and searching facility to the user and also provides the information about current status of the library documents. The OPAC has simple and advanced search facility with minimum information of documents available in database by author, title, corporate body, conference name, subject headings, keywords, class number, series name, accession number or combination of any of two or more information.

**Different Section of the library**

- Acquisition and cataloguing section
- Circulation Section
- Reading Room and Textbook Section
- Reference Book Section
- Internet Browsing Section
- Periodical Section
- Newspaper Reading Section.

**Library Services**

- Circulation service through SOUL 2.0
- Reference Service
- Book Bank Service
- New arrival display
- Open Access Service by following DDC 23rd edition classification system.



- Past year Digital Question Bank
- Access to NLIST, INFLIBNET e-resources
- Orientation services to the newly admitted students in every new academic session
- OPAC
- Introducing two words ( Assaamese and English language) “word of the Day” in every week
- Feedback Collection
- Suggestion Box for improvement of library services

### Library Award and Certificate

- Best Library user award and best e-resources user award
- Internship Certificate to the BLIS and MLIS students

### Others

- A wall magazine –“Pragya” published annually
- Collaborate a “ Book fair” with Brihattor Axomiya Yuva Mancha, Borholla in every year

### Internet Connectivity

- BSNL FIBRE
- LAN

### Library Resources-

Name of the resources	Number
Print Books	7,221
E-Books	1,99,500 under NLIST and 6,00,000 e-books through NDL
Databases	NLIST, INFLIBNET
Journal and Magazine	6
E-Journals	6,000 + E-Journals via NLIST
Newspaper	5

Apart from this, 8 departments has their departmental library.

### Subscription to e-resources-

The library has N-LIST of INFLIBNET subscription since 2020-21 to provide e-books and e-journals.

### Amount spent on Purchase of Books, Journals –

Average annual expenditure for purchase of books and Journals during the last five years (INR in Lakhs)

Year	2017-18	2018-19	2019-20	2020-21	2021-22
INR in Lakhs	1.88	.61	1.44	2.47	1.17

**Per Day usage of Library over last one Year**

Response-35.48

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection****Response:**

The institution frequently updates its IT facilities including Internet and softwares application and all possible IT facilities which are much more beneficial to the students .To improve internet connectivity in the campus, the college has installed BSNL FIBRE network and hence, the campus is Wi-Fi enabled to access the Internet. Modems are installed at Library and some important locatiois to avail the Wi-Fi facilities to the students.To monitor the activities within the campus CCTV cameras are installed at all the important locations and in maximum numbers of class rooms of the College. The college has a computer laboratory besides having five classrooms with overhead projectors for academic purposes. One mobile projector is also purchased for presentation before huge number of students and audience at auditorium and also for extension activities. The central library of Borholla College is automated by using SOUL 2.0 Integrated Library Management Software (ILMS) designed and developed by the INFLIBNET Centre in the year 2018. The Library used Catalogue and Circulation module of SOUL 2.0 for library automation process. At present the Library is enabled with Online Public Access Catalogue (OPAC) - By using OPAC Module, the library facilitates the browsing and searching facility to the user and also provides the information about current status of the library documents. To assist the Students in the admission procedure and other academic matters the College has a Website -www.borhollacollege.edu.in. During pandemic period the faculty members of the College use different online platforms like Googleclassroom, Zoom, GoogleMeet, Youtube, WhatsApp etc. to continue the teaching lerning proces. The faculty members of Geography Department use QGIS, ILWIS, ERDAS etc. softwares, Sattelite Imageries and GPS to teach the students modern methods of map making. At present the institution is equipped with more than 10 MBPS bandwidth internet connection.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**4.3.2 Student – Computer ratio (Data for the latest completed academic year)****Response:** 23.75**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 28

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)****Response:** 22.43**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
9.03	9.15	9.97	21.58	13.98

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 59.63

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
632	652	421	268	365

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

**Response:** C. 2 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 48.3

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
142	787	684	165	116

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 8.62

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	15	14	12	10

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
105	188	193	169	169

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 93.75

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	6	3	4	0

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	6	3	4	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 17

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	5	6	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 223

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
236	40	251	325	263

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

Borholla College, Jorhat has a well organized Alumni that contributed for the all round development of the college in the past years. The Alumni Association has provided a sizeable amount of materials for the development of the Gate of the institution during the last years that contributed a lot for the beautification of the institution. It has already completed in the local administrative level the procedures for the registration and already submitted the application through online mode. The Departmental Alumni Associations of different Departments in the past years have contributed a lot for the development of the

Departments as well as the institution through their contribution in physical as well as co- curricular activities. The Alumni Association is very active and showed their engagement in all spheres for the Development of the institution as a whole.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

The governance and leadership of the institution is in accordance with the vision and mission of the institution. The Principal of the college as head of the management designs and executes the academic and administrative functions. The Governing Body with the Principal is the apex body of the college and has an active role in the overall management of the college. The Principal of the college prepares all its plans and policies in consultation with the Governing Body, IQAC and other committees. At the time of implementation of the policies and plans, all the teaching and non-teaching staff members and students are involved. The strategies, policies and plans are prepared and approved by the Governing Body of the college. The Teachers' Unit along with Academic Committee meets regularly to discuss about the academic and non academic activities of the college. The Teachers communicate with parents through the Parent-Teacher meet to discuss the overall progress of the students and where constructive advices of the parents are considered as valued stake holders of the college. Coordination between the teaching and non-teaching staff of the college is effectively maintained. The college has ensured the involvement of all stake holders for improving the quality education of the college.

The IQAC of the college collects feedback which are analyzed and submitted to the Principal for the necessary action. The students are encouraged to participate in co-curricular activities like, seminar, workshop, debating, inters college competition, annual college week, etc. The college has frequently communicated with the Alumni association for development of the college and students. The college always gives priority in practicing decentralization and participative management. The head of the institution makes sure the duties and responsibilities in participatory management system. The Governing Body is the apex body of management and it forms many committees to carry out their allotted duties and responsibilities for development of the college. The opinions of both teaching and non-teaching staff and members of Governing Body are considered in making and implementation of different policies. G.B. also monitors all infrastructure and academic activities of the college. The head of the institution initiates and finalizes each activity by consulting with the respective committee. By holding staff meeting, students meeting, departmental meeting, etc. the duties and responsibilities of different committees, teaching and non-teaching staff are imparted to the students and staff.

The apex body of the college, i.e. Governing Body constitutes construction committee in order to monitor the infrastructural development of the institution at different levels and conveys the progress of the same to the management authority. In order to functionalize the decentralization process in administration the management authority assigns various duties to different committees and cells. Following decentralization, administrative authority of the college gives full autonomy to the various committees in order to prepare plans for the development of the institution in a transparent manner. Both the teaching and non teaching staff provides physical and moral support to the various committees as and when it asks for to do.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

#### Response:

Borholla College is situated near Naga Hills located in an area of 13 bigha land. It is the only higher educational institution established under the leadership of some benevolent personalities to satisfy the thirst of higher education of the agrarian region. Since the inception (1990) of the institution the Governing Body along with teaching and Non teaching staff and other stake holders have taken many steps to develop the institution. It also monitors the overall infrastructures and other activities of the institution. The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body and the Principal is the apex body of the institution. The Vice-Principal and Academic Vice-Principal assist them in resolving internal academic and administrative decisions.

Academic monitoring committee consists of the Principal, Vice-Principal, Academic Vice-Principal and all H.O.Ds. observe the academic developments of the institution. In the Governing Body, two teachers are nominated from Teachers' Unit and one representative from the Non-Teaching staff.

IQAC sets the goal for the quality enhancement. The sitting of the IQAC held frequently in regular intervals to discuss all the relevant matters of the institution and provides all the necessary support to the authority.

The management formed many committees and bodies to look in to the various academic and administrative issues.

1. Governing Body
2. Internal Quality Assurance Cell
3. Admission Committee
4. Monitoring Committee
5. Examination Committee
6. Anti Raging Committee
7. Gender Discrimination Committee
8. Prospectus Committee
9. Girls Common Room Committee
10. Grievance Redressal Cell
11. Library Committee
12. Class-Routine Committee

13. Finance Committee
14. CBCS Committee
15. Development Committee
16. Purchasing Committee
17. Account Monitoring Committee
18. API Committee
19. CCL Guidance Committee
20. Internal Committee for Sexual Harassment
21. Ethics Committee
22. Excursion Committee
23. Sports Committee
24. Cultural Committee
25. Pay-Fixation Committee
26. Service Book and Pension Committee
27. Website Committee
28. Academic Calendar Committee
29. Career Counselling Committee
30. Feedback Committee
31. Women Cell
32. Teachers Unit
33. NCC Committee
34. NSS Committee
35. Gardening Committee
36. Auction Committee
37. Student Union Body
38. Alumni Association
39. ST/SC Cell
40. OBC Cell
41. Minority Cell

The institution does not have any autonomy in respect of recruitment. It follows rules and regulations under the state government. The service rules of the teaching and non-teaching staff fall within the purview of Directorate of Higher Education, Assam (DHE).

Since its inception in 1990, the institution with help from all the stake holders have taken many steps to develop the institution. It also monitors the overall infrastructures and other academic and administrative activities of the institution. At the very initial stage the institution lacked separate administrative building, departmental classrooms, canteen, parking sheds, entrance gate, central library, drinking water facility, flower garden, etc. But, during the recent years the authority has taken the positive initiative for smooth development in this direction. Now, it has grown into an institution with modern facilities like developing infrastructure, library with modern facilities, classrooms with overhead projectors, computer lab, secured campus, generator facility, solar lights, Wi-Fi facilities etc. The result of the institute is also satisfactory and it has a special place among the affiliated colleges under Dibrugarh University.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

**Response:**

The Institution provides various welfare measures for both Teaching and Non- teaching staff in the following ways.

- 1) Maternity leave.
- 2) Child care leave.
- 3) Group Life Insurance.
- 4) Thrift Society.
- 5) Medical tie-up with nearest Community Health Centre.
- 6) Light refreshment provides under canteen.
- 7) Day care / Rest room facility.

The Institution has its own performance appraisal system both for teaching and non-teaching staff. It encourages to participating and helps in promoting their academic level in different ways.

- 1) Encourage the faculty members to participate and improve their academic understanding through Refresher Course, Orientation Programme and other related activities.
- 2) Always support to use new method of teaching-learning.
- 3) The IQAC monitors promotion of the faculty members and verifies the API of the concerned teacher in which they are required to appraise of their performances.
- 4) Support to publish text book, magazine, article in ISBN and ISSN journals, etc.
- 5) The College support its employes if medical and other imergency arises by providing finacial suuport collecting different sources.
- 6) The College always appreciate the faculty members, office staffs, departments and other wings of the institution for their hard work .

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 5.6

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	5	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

**Response:** 23.36

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development

**Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	12	10	8

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	7	1	0	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

The college conducts the internal audit every year. The internal audit is done by Das Gupta Associates. They audit the all accounts and funds on the basis of attached receipts and payment against cash in every financial year. They conduct the audit in accordance with the guideline of the General audit which is accepted by India.

The college has already applied for external audit to the Accountant General (Audit), Assam and they intimated on 05/04/2022, that they will verify the accounts during the financial year 2022-23.

For infrastructure development, extension activities, academic works and other usual expenditure of the college, availability of fund is very essential. Therefore mobilization of fund plays a significant role for all round development of the institution. The main source of fund of the college is students' fees' and grants provided by Government of Assam . Apart from it alumni and other philanthropies contributes in the form of different essential materials for the development of College. UGC, Ministry of Environmrent and Forest under Eco-Club of the College and Minoity Board of Assam also contibuted a little for the upliftment of the College. Students recive scholarship from NSP, Local MLA etc. and Govt. of Assam in the form of Fee Waiver System The funds are utilized for building construction, renovation, purchasing furniture,Equipment, library books, Computer Lab., Repair & maintenance, contingency and all

types of physical and academic improvement of the institution. State Government provides fund to pay the salaries of the employees. Faculty members and Office staffs of the College also contributes funds to organize various academic events, welfare of economically poor students and for the development of their respective departments and College. Funds earned from Distance and Open Learning are used for beautification and improvement of college campus.

The college has a proper plan and programme, procedure and mechanism to monitor effective and efficient utilization of fund.

1. Governing Body along with the principal is the apex body for financial decision.
2. The Principal and respective committee prepare the budget of the college.
3. The college accountant scrutinizes the financial matters.
4. All the construction and renovation works are supervised by technical expert and monitored by construction committee.

The College is going to introduce twelve self financing course from the current academic session.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

The Internal Quality Assurance Cell (IQAC) has persistently involved in contribution of quality education of the college.

The practices which are being institutionalize by the IQAC in the institution area.

1. IQAC takes feedback from all the stake holders and after analyzing the outcome it tries to fulfill the same with the help of management.
2. The IQAC has introduced the mentoring system to the students in all the departments and they are being entrusted as a mentor provided to them accordingly. Mentors guide the students in resolving academic and personality development problems faced by them in different levels during his/her period at the institution. The mentors also praise and encourage them to do best of the institution as well as to their own development.
3. Formulating quality strategies
4. Monitoring the extension works of the cells and departments of the college

5. Evaluating curricular and co-curricular activities
6. Ensuring participation of the stakeholders
7. Introducing best practices
8. Organising workshops and seminars
9. Establishing linkages, Collaboration and MOUs
10. Environmental awareness Program
11. Cleanliness Drive
12. Add on courses
13. Social responsibility schemes etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

**Response:** C. Any 2 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

Gender equity refers to “fairness of treatment for both women and men, according to their needs. Since its inception in 1990, Borholla College has been running co-education and does not permit any kind of gender insensitivity. No single incident of gender insensitivity has been occurred in our college campus till the date. Various decision making bodies of the college are headed by our female colleagues and female student members are also included in some of the committees. To facilitate and aware the students about women issues and other related issues, the college has constituted Committee Against Sexual Harassment, Disciplinary Committee, Grievance Redressal Cell etc. The Women Cell takes special initiatives in collaboration with IQAC and authority to discuss various issues like personal hygiene, menstrual cycle, use of sanitary napkins, etc. Safety of students starts with a safe campus. The college has brought the entire campus under the CCTV surveillance, so that female students should feel safe and secure. The college campus is located in a gated community which is guarded properly and the boundary is covered with high concrete wall from all sides. Besides this, the identity of everyone entering the college premises is duly checked every day. Institute aims zero-tolerance against teasing, ragging and gender disparity. Separate washrooms are available for female students and staff. Whenever female students participate in various activities which are held out of the institute then women faculty members accompany them. There is a separate common room for female students with all necessary facilities and one female faculty member has been assigned to look after it.

Borholla College celebrates national and international commemorative days, events and festivals on regular basis. Some of such types of events are as following -

1. The Republic Day of India on 26th January.
2. The Independence Day on 15th August.
3. National Youth Day on 12th January to commemorate the birth anniversary of Swami Vivekananda.
4. Teachers’ Day on 5th September.
5. Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika on 8th September.
6. Gandhi Jayanti on 2nd October.
7. Silpi Divas on 17th January to commemorate the death anniversary of Rupkonwar Jyoti Prasad Agarwala.
8. Birth and Death Anniversary of Bharat Ratna Dr. Bhupen Hazarika on 5th November.

9. The World Environment Day on 5th June.
10. The International Day of Yoga on 21st June.
11. Saraswati Puja during January or February.
12. Bohag Bihu during April.
13. International Women's Day on 8th March.
14. Water Day on 22nd March.
15. World Environment Day on 5th June.
16. National Librarian's Day on 12th August in remembrance of Dr. S.R. Ranganathan.
17. National Education Day on 11th November.
18. Rabha Divas on 20th June to commemorate the death anniversary of Bishnu Prasad Rabha.
19. Rashtriya Ekata Divas on 31st October.
20. National Science Day on 28th February 2020.
21. National Voter's Day on 25th January.
22. World Literacy Day on 8th September.
- 23 The World No Tobacco Day on 31st May, 2022.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** B. Any 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Borholla College provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The institute is situated in border area of Assam and Nagaland and caters higher education mostly to the agrarian society of nearby areas. The area itself is a hub of diverse communities and as diverse and multifarious is the area so is the composition of students and staff of the college. The institute strictly follows the existing reservation policies. To maintain the unity in diversity the college organizes various functions, celebrates different commemorative days, regional popular cultural festivals with the participation of all the stakeholders. All these provide tolerance and harmony towards cultural, regional, linguistic, socioeconomic and other diversities. The institution believes in equality of all cultures and traditions and students belonging to different caste, religions, regions are studying without any discrimination. The college organizes different cultural programmes and cultural processions during the annual College Week showcasing the diversified cultural identity of different communities. The institute has uniform code of ethics and code of conduct for teachers, students and other employee. Everyone has to follow them irrespective of their diversities. Teachers adopt bi-lingual mode of teaching, wherever and whenever necessary, to assist students with linguistic challenges. This helps students enhance their academic performance.

Borholla College is fully committed towards constitutional obligations of our country and sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as valuable and sensible members of the society through various curricular and co-curricular activities. All the Departments give priority to choose courses that discuss Indian Constitution, Gandhian Philosophy, Economic thoughts, Moral Philosophy, Value Education, and Philosophy of human Rights etc. It is a small step to inculcate constitutional obligations

among the students. Across the year, the institution celebrates Republic Day, Independence Day, Teachers's Day, World Environment Day, International Yoga Day, and International Women's Day etc. Such celebrations sensitize the students and staff towards their duties and obligations as responsible citizens of this country. The College organizes Voters Awareness Programmes and SVEEP (Systematic Voters' Education and Electoral Participation program) at different occasions in collaboration with District Administration for increasing the democratic values among the students and college staff. During Parliamentary, Assembly and Panchayat elections, college staffs are released to actively take part in election duties allocated by the Election Commission of India. The college Students' Union election is held every year and all the students are allowed to take part in the election following the prevailing guidelines of the Lyngdoh Committee. It helps in growing the concept of democratic representation and equality amongst every student. The college organizes several programmes which are aimed at the promotion of community participation, gender sensitization, environmental sustainability, development of scientific temper etc. During the Covid-19 Pandemic, the college under the leadership of the IQAC and the authority organized awareness programmes as a responsible initiative to stop the spread of the pandemic.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### Best Practice 1

##### 1. Title: The Knowledge Hub (College Library)

##### 2. Objectives of the Practice:

1. Provide best library services with the integrated use of modern technology.
2. Provide qualitative text section in accordance to growing need of the student.
3. Provide enriched and exhaustive reference and text material to students.
4. Help students in preparation of various competitive examinations.

##### 3. The Context:

The strength of any higher education institution is measured by the quality of its library. To aid and assist the student in their studies, the Central Library, Borholla College strives to play a prominent role. The

institute is located in rural area and the college library is the only option for the students.

#### **4. The Practice:**

The college library houses more than 7200 books. Besides, the college library has state and national newspapers, magazines, journals etc. The library provides e-resources to the users with the help of UGC Info-Net and N-List of INFLIBNET. The library is Wi-Fi enabled and uses BSNL Fibre for the internet connectivity. The library uses SOUL 2.0 (Software for Universities Libraries initiated by the INFLIBNET Centre) Learning Management Software to digitally automate the library services. Library has Reading room with 2094 sq. ft dimensions. The students are offered one paper as option on “Library and Information Science” in the skill enhancement course. The library provides best reader award each year. During the lockdown, the library organized a good number of webinars. Apart from this the library organizes book donation programs, lecture programs, orientation programs regularly. The library celebrates Librarian’s Day. The library has been organizing Book Fair every year in collaboration with local organizations. The library has a Book Bank for economically weaker students. The library publishes a Wall Magazine. The library displays new arrivals regularly and introduces two new words in every week.

#### **5. Evidence of Success:**

To find the success of library, the daily visits by the users is mandatory. On an average, 35.48 visits are made by the students in a day, including the faculty and non teaching staff of the college. On an average a good number of books are being issued which shows the importance and need of the library. For getting the feedback from the students, there is one suggestion box installed in the library and also provides feedback form. With the BSNL Fiber Net, the students are more frequently visiting the library to fulfill their information needs.

#### **6. Problems Encountered and Resources required:**

##### **Problems Encountered:**

1. Only one Librarian with a library bearer has to maintain the library that provides service to more than seven hundred users.
2. Installation of modern day furniture with state of the art facility is still a dream.
3. The library needs more manpower for delivering the library services efficiently and promptly.
4. The library needs more ICT facilities for fulfilling the needs of the students in present competitive world.
5. Full automation of the Library is a challenge.

##### **Resources required:**

The problem of the limited space for the library has been solved no doubt but the installation of the modern day furniture is an urgent need. ICT facilities with required number of computers per student basis are also very much necessary in present scenario. To fulfill all these including the full automation of the library need additional funds. At the same time measures should be taken for the increase of man power for delivering the library services efficiently and promptly.

## **Best Practice 2**

### **1. Title: Cloth Bank**

### **2. Objectives of the Practice:**

1. To collect old and used clothes that can still be used and make those available to the needy and poor people of the society free of cost.
2. Besides clothes we collect shoes, sandals, school bags, backpacks etc and distribute them among underprivileged students.
3. Only stain free and usable donations are accepted.

### **3. The Context:**

The Cloth Bank at Borholla College is a brainchild of College family that implies its responsibility towards the needy and underprivileged section of the society. It is a selfless service to the community. It was established in the year 2017.

### **4. The Practice:**

Through Cloth Bank we collect old and used clothes, old shoes, school bags, and backpacks of good and usable condition. The received materials are inspected and graded category-wise, age-wise, season-wise and put in proper cover with dedicated stickers on it. After that these are stored appropriately. When flood and any other calamities occur and when the committee feels it necessary, distribute those materials. When we receive any amount of material as donation we reciprocate with gratitude and issue an appreciation letter instantly.

### **5. Evidence of Success:**

Established in 2017, the Cloth Bank distributed clothes among flood victims of nearby areas in the flood relief camp organized by IQAC and Student Union. In the camp, clothes and food materials were distributed. After that we have organized donation programmes in each year except the pandemic period when physical contact was not possible. Still during that period all the faculty members provided food stuffs to the poor and needy as a sign of their responsibility towards the society.

### **6. Problems Encountered and Resources required:**

The cloth bank was started with the motif to collect old clothes that can still be used and make those available to the poor and needy people free of cost. After collecting the used clothes we have to inspect and grade them category-wise, age-wise, season-wise etc. After that those clothes are put in the cover designed

for the purpose. The whole process takes lots of time. Besides this, we have limited infrastructure to store those clothes in proper way. As a result we have to halt our collection drives from time to time. The people are still not fully aware of our benevolent endeavor and as a result we have to search for targeted area for the charity and over the counter distribution are limited till the date. Still we are trying our best to circulate the message among the people for both the donation and charity.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

The first and the foremost responsibility of any educational institute are to provide a sustainable and favorable environment for education. It is a primary concern for Borholla College. The institute has been catering to the need of higher education to the poor and underprivileged section of the society of entire Borholla and its adjacent areas. Most of them were first generation learners and these students have contributed to change in socio-economic scenario of the area. Higher education was literally impossible for a good portion of the student of the area before the establishment of the institution in 1990. Since its inception the prime focus of the institution is to create a suitable academic environment. Now, it has grown into an institution with modern facilities like developing infrastructure, library with modern facilities, classrooms with overhead projectors, computer lab, secured campus, generator facility, solar lights, Wi-Fi facilities etc. The result of the institute is also satisfactory and it has a special place among the affiliated colleges under Dibrugarh University.

Thrust is being given to the uniformity of all cultures and traditions which is marked by the fact that students belonging to different backgrounds are studying without any discrimination. The vision of Borholla College, Jorhat is “to create versatile graduates as well as human resources who can devote themselves to the social needs with dedication”. To nurture proficiency and adeptness along with integrity amongst the youth in the rural area, the institution making positive efforts since its commencement to create a society that is not only enlightened but also comprehensive.

The institute is situated in border area of Assam and Nagaland and caters higher education mostly to the agrarian society of nearby areas. The area itself is a hub of diverse communities and as diverse and multifarious is the area so is the composition of students and staff of the college. Students and staff of the college are hailing from diverse backgrounds and have due representation. The institute strictly follows the reservation policies laid down by the competent authorities and majority of the students admitted in the

institution during the last years are belonging to reserved categories like Schedule Tribe, Schedule Caste and Other and More Other Backward Classes. Besides this many of the students are from different other backward categories like Tea Garden and Ex Tea Garden Labour Community. To maintain the unity in diversity, the college organizes various activities in each academic year with the involvement of all the stakeholders of the institution. Different cultural programmes and cultural processions are encouraged during the annual College Week and other relevant events showcasing the diversified cultural identity of different communities of the locality. The institute has uniform code of ethics and code of conduct for teachers, students and other employees. Everyone has to follow them irrespective of their diversities. Teachers adopt bi-lingual mode of teaching, wherever and whenever necessary, to assist students with linguistic challenges. This helps students enhance their academic performance as well as their communicative skill. The college is totally committed to provide quality education in this rural area and to give appropriate platform for co-curricular and extracurricular activities. It strives for giving meaningful education which helps the students to develop their personality in a holistic way.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

The college has recently organized a cyber security workshop in collaboration with Gratia Technology Private Limited to aware the students about Cyber Crime. The college organized different programs as directed by the state government. Construction of extra classrooms, improvement of the college playground, and beautification of the college campus are in process. Different Departments and Central Library have been organizing various academic, extension activities, gender sensitization and mental health awareness programs in collaboration with IQAC and other Government and Non Government Organizations. World Literacy Day, Lachit Divas, Birth and Death anniversary of renowned personalities of the nation such as Mahatma Gandhi, Dr. Bhupen Hazarika etc are also observed. Besides these the institute carries out different programmes and responsibilities conferred upon by the government from time to time. The college is very much aware about NEP 2020 and organizes different programmes in that direction. The faculty members are also encouraged to participate in different events related to NEP organized by competent authorities from time to time. The college is trying its level best to improve the overall quality of the institution for national level standard of education.

### **Concluding Remarks :**

Borholla College is established in 1990 and got Government Provincialization in 2013; and since its inception the college has been in its journey to produce quality human resources of the nation by disseminating quality education as well as offering various co-curricular activities to the student community. The college takes the initiative to create awareness related to society, environment, gender, health, career, cleanliness, cyber security etc by organizing numerous awareness programs in collaboration with various organizations not only in the campus but also covers the nearby areas. The college is with its motive to progress with the society. Despite experiencing numerous challenges, the college is getting ready for its 1st cycle of NAAC accreditation and hope that this initiative will provide a better scope to evolve in near future with the positive recommendations from the NAAC authority.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p><b>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</b></p> <p><i>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>129</td> <td>110</td> <td>129</td> <td>122</td> <td>128</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>148</td> <td>150</td> <td>150</td> <td>150</td> </tr> </tbody> </table> <p><i>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>150</td> <td>150</td> <td>150</td> <td>150</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>150</td> <td>150</td> <td>150</td> <td>150</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes document shared by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	129	110	129	122	128	2021-22	2020-21	2019-20	2018-19	2017-18	150	148	150	150	150	2021-22	2020-21	2019-20	2018-19	2017-18	150	150	150	150	150	2021-22	2020-21	2019-20	2018-19	2017-18	150	150	150	150	150
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2021-22	2020-21	2019-20	2018-19	2017-18																																					
150	150	150	150	150																																					
2.4.2	<p><b>Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b></p> <p><i>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	9	8	8	8	8	2021-22	2020-21	2019-20	2018-19	2017-18																									
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9	8	8	8	8																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					

9	1	8	8	8
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Remark : DVV has made the changes as shared one PhD certificate for 2021. Hence, one may be considered.

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
654	749	528	1126	634

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
632	652	421	268	365

Remark : DVV has made the changes as per shared report by HEI.

**5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per shared report by HEI.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
345	70	370	430	350

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

236	40	251	325	263
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Remark : DVV has made the changes as Events to be considered rather than student's strength.

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
28	67	12	10	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	12	10	8

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	7	1	0	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	7	1	0	3

Remark : DVV has made the changes as considered as One Only.

## 2.Extended Profile Deviations

### Extended Profile Deviations

No Deviations